

Committee

Shall consist of Chairperson, Secretary, Treasurer, Membership Secretary & Magazine Editor, other members shall be elected annually from FULL members to undertake other roles and responsibilities

The **Chair or Deputy** — shall preside at all meetings and facilitate business by preserving order and decorum. Oversee the Society's finances and be responsible for the correct running of the Society and ensure all electronic records are kept subject to Data Protection.

Secretary — is responsible for all official correspondence of the society, arrange and attend all meetings, record minutes of said meetings and prepare agenda and disseminate minutes to committee members in advance of the next agreed meeting. Any other business intended for discussion must be submitted to the Secretary before the meeting commences.

Treasurer — to be responsible to the Committee for accounting of all Society funds and to prepare financial statements as required by the Chair.

Membership Secretary — to record, process all applications and maintain an accurate electronic database subject to Data Protection.

Magazine Editor — ensure publication and distribution of the magazine, ensure sufficient fees are raised annually to cover expenditure and be entitled to expenses to cover production and postage

Finance - all funds, of which the Committee is trustee, shall be deposited in the name of the Society, payments shall be authorized by the Committee. Cheques shall require two out of six previously agreed signatories

Revised 27th January 2009.

Annual General Meeting [AGM]

The meeting to be held on the last Tuesday of each January and will be open to all categories of membership. Consideration will be given to Chairpersons address along with reports from the Secretary, Treasurer, Auditor, interim report from VAS Cabin.

Any member requiring to bring up other business at the AGM shall do so in writing to the Secretary at least seven days in advance. The final business of the evening will be to elect a committee for the coming year.

Extraordinary General Meeting [EGM]

An EGM may be called at any time in response to a requisition signed by at least FIVE full members of the Society. The requisition must state fully the desired objective of the EGM and give text of any motion proposed.

There are rules governing how the Committee conduct their business and are available upon request

CONTACT DETAILS

Membership applications to - Mr. L. Jones
40, Bryn Trewan, RAF Valley, Holyhead,
Ynys Mon. LL65 3LS
E-mail lloyd@valleyaviationsociety.net

Secretary

Mr. D. Pritchard, Brynteg, Bangor Road, Caernarfon,
Gwynedd LL55 1CR.
E-mail dennis@valleyaviationsociety.net

Magazine Editor/Event Organizer

Mr. R. W. Thomas, Monafon, Griffiths Crossing, Caernarfon,
Gwynedd LL55 1TS.
E-mail editor@valleyaviationsociety.net

Sales/Merchandising

Mr. T. Brown, 11 Parc Llynnon, Llanfachraeth,
Ynys Mon. LL65 4DL.
E-mail cabin@valleyaviationsociety.net



About the Society

The Society was formed in 1993 to further the interests of members in aviation related matters. A monthly magazine covers movements at Royal Air Force Valley and throughout Wales

The Society have a very close working relationship with Royal Air Force Valley and both contribute greatly to the local communities through charitable aims.

The Society have a website and active forum for an exchange of information and discussion about aviation matters. The photographic interest and expertise of many of the members is showcased in the galleries

The Society Cabin situated on the 'Spotters' Car Park by the main gate of RAF Valley is run by volunteers and sells merchandise and memorabilia on behalf of the Squadrons and profits benefit local charities.

The Society hold regular meetings with varied Guest Speakers from the world of aviation and organise base visits and coaches to various air shows in UK and Europe

Website - valleyaviationsociety.net

RULES

Members will be expected to conduct themselves in an appropriate manner when attending meetings and other events organised by the Society.

A Committee member will be present at such events and all those attending will be expected to comply with his/her instructions and those of the host of the facility, station or unit being visited. Other rules such as Health and Safety instructions must be obeyed at all times.

Members attending secure establishments will abide by any rules set out by the hosts and will submit themselves and property to search if deemed to be appropriate and to be lawful.

Members will be advised of any restriction on photography or note taking and be expected to comply with advice given.

Any member failing to heed instructions, advice or at any time bringing the Society into disrepute will be requested to appear before a disciplinary hearing to explain their actions.

Members will be issued with a membership card and will be required to carry this at all meetings and venues along with one other form of Identification; please inform the Membership Secretary if card is lost or misplaced.

Coach Trips/ Base Visits

Full and Associate members will have priority when reserving a place on such a venture, this may be required in writing together with a Stamped Addressed Envelope [to ensure fairness - on a "first come, first served" basis] They will be eligible to a discounted rate; but MUST be secured with a deposit, the balance being due four weeks before the event.

Should a member have a genuine reason for cancelling the Committee shall give sympathetic consideration to returning all payments received if the Society do not incur a cost as a consequence.

It is the individuals responsibility to ensure that they are at the nominated pick up point in good time as invariably the transport may not by law be allowed to wait at the appointed location. The Society shall not be held responsible for an individual failing to meet the requirements and therefore may not be reimbursed.

The Committee shall stipulate a minimum number of passengers to make the event financially viable. The Committee will make the final decision to cancel if the limit is not reached, all monies will be reimbursed if cancelled.

Members will be responsible for their own luggage and effects on the journey and should be aware that it is against the law to place luggage in the aisles or place heavy equipment in overhead lockers which may cause danger or injury to other travelers. A crew member will generally be on hand to stow luggage in the appropriate storage space.

No pets or smoking will be allowed onboard the transport.

Members will be advised to use the specified mobile number for the event and should not attempt to contact individual Committee members unless requested to do so.

When possible the cost of the event will be fixed, but the Society have to remain flexible to take account of sudden or unforeseen rises, such as fuel surcharges etc.

The individual is responsible for ensuring they are in possession of a valid Passport and appropriate Health requirements, if travelling into Europe

A departure time will be announced by the organiser and will be adhered to, the Society will not be held responsible for an individual having to make alternate arrangements and incurring additional for failing to meet the agreed departure time.

Membership

Membership shall normally run from January 1st to December 31st. There is a 'pro rata' fee for those seeking to join mid term and all fees will be notified on current application forms.#

All applications must be made in writing accompanied by payment in full to the Membership Secretary. Applications will be vetted and applicants shall understand that details may be shared with the relevant security services. All details shall be stored in accordance with Data Protection legislation.

All members will receive a copy of the Society rules and a membership card. Both shall remain the property of the Society and will be protected under copyright law.

Full Member— will have full voting rights and receive issues of the society magazine for the period of membership. The individual will be entitled to priority reservations for all events and trips organized by the Society at a discounted rate. Full members will have the opportunity to attend social meetings at indicated venues, unrestricted access to the website/forum and to open a photograph album in the gallery section. They will also be allowed free entry to the annual photo competition.

Associate Member— Is an individual who must be a partner or immediate Family member of a full member, they will not have voting rights but will receive all other benefits applicable to a Full member except a monthly magazine

Affiliate Member—Is an individual who will not have voting rights but will be entitled to attend any event organised by the Society at the full price, shall have access to the website/forum and galleries and may reserve a place on trips and base visits normally open to Full/Associate members only.

please find current application form on our website or call at the cabin